



## **Achterarder Community Sports and Recreation (ACSR)**

### **Annual General Meeting (AGM), 2021**

### **Wednesday 29<sup>th</sup> September 2021, 7pm, Aytoun Hall**

### **Minutes of Meeting**

#### **Welcome:**

Denise Jackson MBE, *Chair* of *Achterarder Community Sports and Recreation (ACSR)* welcomed everyone to the meeting.

#### **Attendance & Apologies:**

The following *Trustees* were in attendance:

- Stuart Clark *Treasurer* (SC), Denise Jackson MBE *Chair* (DJ), Frank McGaffney (FM), Sheila Perera *Secretary* (SP), Mike Thompson (MT).

The following were in attendance:

- Calum Bachell *Perth & Kinross Council Greenspace Ranger* (CB), David Charles (DC), Tim Hart *ACSR Development Manager* (TH), Julia Howe *Chair, ACSR Core Paths Working Group* (JH), Graham Jackson (GJ), Aidan Kerr *Live Active Leisure Active Schools Co-ordinator* (AK), Chic Kiddie *Achterarder & District Community Sports Hub* (CK), Roger Paterson *Chair, Friends of St Margaret's* (RP), Gemma Simpson *Live Active Leisure Community Sport Hub Officer* (GS), Andrew Warrington *Chair, Achterarder Community Bus Group* (AW).

Apologies were received from:

- Angela Armstrong, Sheena Munro *Trustee*, Ian Somerville, Anna Watt, Steven Watt *Trustee*.

#### **Introduction of Development Manager:**

DJ introduced TH to the meeting, highlighting that TH had already met many in attendance since his appointment in January 2021.

#### **Minutes of 2020 AGM:**

The Minutes of the 2020 AGM had been made available on ACSR's website in advance of the meeting.

- CK sought clarification on the wording in the Chair's Report (2020) relating to the transfer of unused funds from Achterarder and District Community Trust. It was confirmed that this referred to an underspend on the initial award (as the Sports Centre closed due to COVID-19) and that discussions had continued to re-allocate this funding.

The Minutes were proposed by GJ and seconded by MT.



### Chair's Report:

The Chair's Report, written by DJ, had been made available on ACSR's website in advance of the meeting. DJ read through the report – and invited questions:

- CK queried the wording in paragraph 3 on page 2, as it had an implication on ACSR's activities and the activities of its Working Groups.
  - It was agreed that there was a subtle, but crucial, omission of the indefinite article ('a') prior to "primary aim" – and that the report would be updated to reflect this.
- CK asked if ACSR provided guidance to its Working Groups or if the groups were totally autonomous – and what role ACSR's Development Manager played in aligning objectives.
  - It was confirmed that the Working Groups were a crucial part of ACSR and that one of TH's remits was to help the planning of the Working Groups, within a greater ACSR Strategy. This strategy was currently being updated, with the aim of being completed by the end of the calendar year – and with the Working Groups being integral, as well as other key areas such as governance, membership, partnerships etc.

DJ took the opportunity to highlight SC's contribution to ACSR over the last three years.

### Consideration of Annual Accounts:

The Annual Accounts and supporting report had been made available on ACSR's website in advance of the meeting. SC briefly summarised the accounts, report and ACSR's financial position.

- CK asked if any further funds for the Park Redevelopment Project had been accrued since the year end.
  - A brief discussion followed, providing an overview of the funding position and that £320,000 has been secured (in ACSR's bank account or confirmed by formal pledge/award letter).
- CK asked if each of the Working Groups had their own reserves.
  - It was confirmed that they did – and that this enabled each of the Working Groups to progress their key projects.
- DC asked about the £19,000 Sports Hub expense in the previous year accounts and whether this was likely to be a recurring expense for ACSR.
  - It was confirmed that it was related to the previous project to run the Sports Hub (at the school), that this project was now being led by Auchterarder & District Community Sports Hub and consequently that ACSR would not incur this cost again.

The Annual Accounts were proposed by FM and seconded by DC.



### Proposal to Amend the Constitution:

A proposal to amend the Constitution had been made available on ACSR's website in advance of the meeting. TH outlined the rationale for the change.

The amendment was proposed by DJ and was unanimously approved by the meeting.

### Election of Officer Bearers:

DJ confirmed that SC would not be standing for re-election.

JE, DJ, FM, DK, SM, SP, MT & SW are all willing to continue as **Trustees** – with DJ (**Chair**), SP (**Secretary**) and SM (**Treasurer**) being nominated by ACSR to take on the 'Office Bearer' role.

The nominations were unanimously approved by the meeting.

### AOCB:

- TH confirmed that all papers, and the slides, relating to this AGM would remain available on the ACSR website.
- TH referenced the Child Wellbeing and Protection Statement which had been made available in advance of the meeting. The meeting unanimously approved this.
- TH referenced LocalGiving as ACSR's preferred crowdfunding website – targeted at the Park Re-Development Project. This would go live in the next couple of weeks and donations were encouraged to help us to achieve our vision of the upgraded, and accessible, Children's Play Park.
- TH referenced the Membership Form which had been made available in advance of the meeting. The meeting unanimously approved this – and it would go live tomorrow via paper form and a form embedded on ACSR's website.
- DJ invited anyone interested in becoming a **Trustee**, or helping within a Working Group, to contact either TH or DJ after the meeting to continue discussions about the role and how it supports ACSR and the local community.
- DJ, again, thanked SC for his support over the last three years – and a made a small presentation to him.

There was no further business – and the meeting was closed, with a vote of thanks to the Chair, at 7.40pm.